



Federal Power Program Manager

Roseville, CA

Salary Range: \$138,237 – \$172,803 (USD) Annual

Final Filing Date: Continuous until filled or until 50 qualified applications are received.

Summary: The Federal Power Program Manager provides NCPA staff and members with policy expertise and analysis on issues surrounding the federal power program, and identifies and represents the interests of NCPA and its members in proceedings before federal agencies including the US Bureau of Reclamation and the Western Area Power Administration. This position also includes responsibility for working effectively among stakeholder interests and, to the extent possible, working in coalition with other parties to ensure strong representation of federal power customers of the Central Valley Project. The person in this position will closely track all legislative and regulatory developments related to the federal power program, assist in the formulation of NCPA policy positions, and develop and implement strategies for outreach and advocacy in these areas. This role includes providing support and expertise for NCPA's congressional lobbying efforts, and participation as needed in federal or state legislative meetings and briefings. A key function of this position is to prepare white papers, formal comments and letters, testimony, as well as written and verbal NCPA member communications and reports. This Program Manager also provides expertise and support to other Agency business units for contract-related matters.

Essential Duties and Responsibilities include but are not exclusively limited to the following. Other duties may be assigned.

1. Providing issue expertise and analysis, advocacy, and position development related to policies associated with the generation and delivery of federal power for NCPA members. Representing NCPA before the Western Area Power Administration, US Department of Interior—including the US Bureau of Reclamation and the US Fish and Wildlife Service—and the US Congress.

2. Advising and representing NCPA with regard to proceedings and activities related to optimizing the value of the Federal Power resource including but not limited to: Cost allocation processes:

- Long-term contracts and marketing plans
- Customer advanced funding and use of receipts programs
- Resource scheduling
- New reservoir and power plant proposals
- Operation of existing Central Valley Project facilities
- Directives from the US Department of Energy, US Department of Interior, and the Federal Energy Regulatory Commission
- California and national transmission proposals that can affect NCPA members
- Implementation of the Central Valley Project Improvement Act Restoration Fund and other mitigation programs
- Central Valley Project Improvement Act reports, such as Expenditures, Credits and Offsets Report and Crossoffsets proposal
- Central Valley Project rate proceedings
- Regulations affecting the Central Valley Project, such as renewable resource criteria

3. Participating in key forums related to the Central Valley Project and the Federal Power Resource including:

- CVP operation and maintenance technical committee meetings
- Western Area Power Administration and US Department of Interior stakeholder processes

4. Advising, assisting and representing NCPA with regard to activities associated with our Legislative and Regulatory Affairs Program:

- Strategic planning
- Legislative conferences and events
- NCPA Legislative and Regulatory Affairs Committee Meetings
- Weekly newsletter reports
- Regular and ongoing coordination with NCPA members and staff
- Policymaker briefings and meetings
- Development of white papers, testimony, formal comments, and letters

5. Providing staff support and assistance to the CVP Corporation:

- Develop budgets
- Review financial reports
- Prepare assessments for the various CVP Corp programs

6. Contract Development: Work collaboratively with key staff representing any NCPA business unit to develop, and finalize contracts through negotiations, competitive bid processes and award. Work with other subject matter experts, including outside counsel as required, to deliver finished products. Ensure contract development, review and approval is done in accordance with Agency procedures and processes.

7. Developing and maintaining processes and systems to ensure Agency agreements are maintained, including identifying and recommending modifications to existing practices and procedures as needed, ensuring agency agreements are organized, stored, tracked and shared throughout the organization to enable access for agency and member staff.

8. Reporting for work and to meetings and appointments on time. Maintaining satisfactory attendance in accordance with Agency policy. Ensures work responsibilities are covered when absent.

Supervisory Responsibilities

This job has no supervisory responsibilities. Incumbent is required to have extensive technical skills coupled with the ability to interact at all management and staff levels within the agency. Incumbent will, as necessary, direct/request technical support from other NCPA staff and consultants.

Qualifications To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and/or Experience

Bachelor's degree in Economics, Engineering, Business Administration, Finance, Policy, or a related field. Advanced degree preferred. A minimum five years related experience within the electric utility industry or the federal government. The position

requires creative and critical thinking skills, strong technical and writing capabilities, effective presentation skills, a high degree of diplomacy and the ability to manage and guide a multitude of divergent interests to consensus positions and agreement. Demonstrated experience with regulatory filings and/or other activities associated with federal agencies such as the Western Area Power Administration, the US Department of Interior (US Bureau of Reclamation and the US Fish and Wildlife Service) is required.

Language Skills

Ability to read, analyze, and interpret the most complex documents. Ability to respond effectively to politically or time-sensitive inquiries or complaints. Ability to write speeches and articles using original or innovative techniques or style. Ability to make effective and persuasive speeches and presentations on controversial or complex topics before policymakers, boards, and staff.

Mathematical Skills

Ability to work with mathematical concepts such as statistical inference, and modern algebra. Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations.

Reasoning Ability

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

Computer Skills

To perform this job successfully, an individual should have knowledge of word processing and spreadsheet software (Microsoft Excel).

Certificates, Licenses, Registrations

Requires a valid California Driver's license and insurance.

Other Skills and Abilities

Knowledge of or familiarity with: the electricity industry and related stakeholder organizations; the Federal Power Program and Central Valley Project as well as the policy development process related to these programs; contract development; financial accounting related to costs assessed for these programs; transmission and generation systems.

Other Qualifications

Must be able to travel by car or plane to locations across the USA.

Physical Demands The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this Job, the employee is regularly required to sit; use hands to finger, handle, or feel and talk or hear. The employee is frequently required to reach with hands and arms. The employee is occasionally required to stand; walk and bend. The employee must occasionally lift and/or move up to 10 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision and ability to adjust focus.

Work Environment The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually quiet to moderate.

EOE