

Small System Operator

ID: 2204

Employment Type: **Regular**

Company: **California Water Service**

Location: **Redwood Valley**

Pay Range:

Description

California Water Service (Cal Water) invites you to pursue a career with the largest investor-owned American water utility west of the Mississippi River and the third-largest publicly traded water utility in the country. Formed in 1926, the San Jose-based company was named one of the Bay Area's Top Workplaces several years in a row. Cal Water employees pride themselves on sharing a commitment to being the leader in providing its customers and communities with traditional and innovative utility services.

Cal Water offers a generous total compensation package. We have competitive salaries and match a portion of employees' contributions to their Company 401(k). In addition, we provide a Company-funded pension plan, great healthcare benefits that provide coverage to employees and dependents, and generous tuition reimbursement. In addition, employees receive 11 paid holidays and three floating holidays per year, and two weeks of sick leave and vacation.

We are committed to hiring the best candidates, developing current employees, and promoting from within. Continuous improvement and employee development opportunities allow employees to acquire knowledge and skills necessary to progress and reach your career goals.

SUMMARY:

The Small System Operator maintains the supply and distribution systems including treatment facilities, well pumps and tanks, booster pumps, water mains, service lines, and meter lines. This job includes tasks performed by Utility Worker, Certified Pump Operator, Service Person, Meter Reader, Inspector, Storekeeper, Operations Clerk, and Customer Service Representative. This position is located in Guerneville, CA.

ESSENTIAL FUNCTIONS:

- Clean, maintain, and perform minor repairs to pump stations and equipment, including sweep, remove debris and brush, maintain proper oil levels and replace chart ink

- Record water levels, electric use and utilization of other sources of supply; record production and chemical usage; change pump record charts
- Diagnose and troubleshoot system failures; notify appropriate personnel when needed for repairs or further diagnostics
- Perform field analysis of water supply for chlorine content, make appropriate adjustments for proper water calibration; collect water samples at regular intervals as directed
- Respond to customer inquiries and provide customer service for water usage and billing; investigate water quality and use rate concerns
- Repair service line leaks; mark water lines as needed; repair meters, boxes and lids
- Deliver disconnection notices; turn on/off service
- Prepare necessary reporting for services completed, including handwritten and electronic maintenance logs and expense reports
- Order, receive, and perform parts inventory record keeping; create requisitions to complete purchase orders; verify and update vendor records
- Locate Underground Service Alerts and identify and mark California Water Service lines
- Monitor and inspect contractor installation of mains and appurtenances
- Perform other duties as assigned to fulfill business operational needs and objectives
- Attend meetings and training as directed by California Water Service

QUALIFICATIONS:

- Requires a Grade II Water Distribution Certification
- Requires a Grade II Water Treatment Certification
- Ability to obtain the Grade III Water Treatment Certification
- Excellent mathematical skills
- Excellent communication skills
- Ability to work independently
- Knowledge of water chemistry preferred
- Knowledge of Distribution system
- Ability to work an alternate work schedule to cover weekend rotation of shifts
- Valid Class C Driver License

Deadline to submit resume is: Wednesday, January 03, 2018.

The Equal Opportunity Policy of the Company is based upon the philosophy that all people should be treated fairly and with dignity. California Water Service, Hawaii Water Service Company, New Mexico Water Service Company and Washington Water Service Company do not discriminate against any applicant or employee because of race, color, religion, sex,

national origin, or any other protected class. The Company makes all employment decisions in a non-discriminatory manner. EOE, VET, DISABILITIES