



CITY OF ANAHEIM
invites applications for the position of:

Utilities Systems Operator

SALARY: \$7,753.20 - \$9,070.53 Monthly
\$93,038.40 - \$108,846.40 Annually

OPENING DATE: 03/15/17

CLOSING DATE: Continuous

DESCRIPTION:



ANAHEIM OWNED. ANAHEIM FOCUSED.

As Orange County's only publicly-owned water and electric utility, Anaheim Public Utilities has provided its residents and businesses with low rates and reliable service for more than 100 years.

The City of Anaheim Public Utilities Department is seeking a **Utilities Systems Operator** to assist in maintaining control over electric utilities operations, by use of the SCADA (Supervisory Control and Data Acquisition) systems and Outage Management systems, and by dispatching electric crews to ensure reliable service to customers.

This position requires will require the availability to work within a 24-hour a day, seven days a week operation, in either a five-person rotation, a two-person rotation, or some variation thereof.

Must be available to work a rotating shift that includes:

Day shift: 7:00 AM to 3:00 PM

Swing shift: 3:00 PM to 11:00 PM

Graveyard shift: 11:00 PM to 7:00 AM

This recruitment will be open on a continuous basis with a first review date of Friday, March 31, 2017. Applications are encouraged to be submitted by this date to be assured consideration.

Anaheim Public Utilities is the only municipal electric utility in the county. Our system delivers essential electricity to the 345,000 residents and 15,000+ businesses that call Anaheim home – including multi-million dollar tourism, sports, and manufacturing

customers. Anaheim's electric system has grown to support a customer base that uses 2.6 billion kilowatt-hours a year, with more than 593,000 kW annual peak demand. In addition, the municipal water utility provides reliable, high quality water at competitive rates, while ensuring an adequate supply of water is always available to our customers.

The Anaheim Public Utilities mission is to add value to the community through a customer-focused approach to providing reliable, high-quality water and power at competitive rates. In keeping with the City of Anaheim's core values of vision, responsibility, pride and service, Anaheim Public Utilities has developed the following department goals:

- Enhance and maintain our competitive and financial position
- Enhance community aesthetics
- Enhance service delivery, service options and service quality
- Ensure balanced, diverse and cost-effective resource supply
- Strengthen system infrastructure.

ESSENTIAL FUNCTIONS:

Use of the SCADA systems and Outage Management systems to monitor and adjust system equipment to meet varying demands.

Perform switching of high voltage lines and other equipment following proper procedures to assure control, safety and system reliability.

Use a personal computer for a variety of tasks, including writing and modifying electric switching programs, completing forms, writing and sending documents, writing and sending e-mail.

Call out emergency crews to respond to interruptions in service, initiate dispatch orders to control and record repairs and issue clearances to crews to make repairs.

Maintain system logs, document control room and electric crew activities.

Respond to customer trouble calls during service interruptions.

Respond to alarms on the SCADA system and take corrective actions.

Coordinate, direct and control a variety of personnel in the activities necessary to maintain service.

Perform related duties and responsibilities as required.

QUALIFICATIONS:

Experience and Training Guidelines: Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities are as follows:

Journey level experience in electrical utility and distribution work is required.

Knowledge of substation equipment operations, electrical distribution and transmission theory and practice, basic electrical math, SCADA systems and Outage Management systems.

Ability to use computer and selected software; properly perform switching of high voltage lines; establish and maintain interpersonal relations and communication; think clearly and logically; act decisively and properly in emergency situations; effectively solve emerging problems; maintain a variety of logs and reports; and follow appropriate safety procedures.

Availability to work a rotating shift that includes:

Day shift: 7:00 AM to 3:00 PM

Swing shift: 3:00 PM to 11:00 PM

Graveyard shift: 11:00 PM to 7:00 AM

SUPPLEMENTAL INFORMATION:

License/Certification Required: Possession of a valid California Class C Driver's License by date of appointment.

Candidates must be specific and complete in describing their qualifications for this position. Failure to state all pertinent information may lead to elimination from consideration.

The successful candidate will be required to undergo a reference/background check (to include a conviction record), pass a post offer pre-employment medical examination, which will include a drug/alcohol screening.

APPLICATIONS	MAY	BE	FILED	ONLINE	AT:	Position #2017-00054
http://www.anaheim.net/jobs						UTILITIES SYSTEMS OPERATOR
201	S.	Anaheim	Bld.,	Suite	501	EC
Anaheim,		CA			92805	
714-765-5111						
employment@anaheim.net						

Utilities Systems Operator Supplemental Questionnaire

- * 1. This position will require the availability to work a rotating shift that will include:
Day shift: 7:00 AM to 3:00 PM Swing shift: 3:00 PM to 11:00 PM Graveyard
shift: 11:00 PM to 7:00 AM Are you available to work all of these shifts with
advanced notice?

Yes No

* 2. Do you have experience in the field of electrical utility and distribution?

Yes No

3. If answering "yes" to the question above, please describe your experience and where it was obtained?

* 4. Please select the amount of years you have worked in the field of electrical utility and distribution?

None

Less than one year

One year to less than 2 years

Two years, but less than five years

Five years or more

* 5. Do you have knowledge of substation equipment operations, electrical distribution and transmission theory?

Yes No

6. If answering "yes" to the question above, please describe your experience?

* Required Question