



MODESTO IRRIGATION
DISTRICT
invites applications for
the position of:

Safety Analyst I/II

SALARY: \$29.91 - \$42.27 Hourly
\$2,392.80 - \$3,381.60 Biweekly
\$5,184.40 - \$7,326.80 Monthly
\$62,212.80 - \$87,921.60 Annually

OPENING DATE: 01/12/17

CLOSING DATE: Continuous

DESCRIPTION:

The Modesto Irrigation District is currently recruiting to fill one full-time regular position in the Safety and Environmental Compliance Department, General Manager Division, to perform a variety of professional and technical activities to assist in the administration and enforcement of the District's accident prevention and safety programs and to provide training to employees and conduct ergonomic assessments.

Any qualified individual may apply. This is a non-exempt position and is part of the Administrative, Technical and Clerical Bargaining Unit. The list established as a result of this recruitment may be used to fill other Safety Analyst I/II vacancies that may occur within the District through December 23, 2017. This is a flexibly staffed position and will be hired at the appropriate level based on the qualifications of the successful candidate.

EXAMPLES OF DUTIES:

Duties may include, but are not limited to, the following:

- Assist in administering, facilitating and monitoring the implementation and enforcement of District safety programs.
- Assist with the implementation of accident prevention and reduction activities.
- Research and evaluate laws, regulations, policies, and procedures related to safety programs to ensure District compliance; recommend changes and improvements in the design of various programs to meet standards and achieve District objectives.
- Assist with the investigation of occupational injuries or illnesses; review accident/injury reports and identify and report trends and causes.
- Conduct ergonomic evaluations; draft reports; and maintain report files.
- Assist with the development and implementation of training on safety topics; track safety training attended by employees.
- Prepare and present training material related to accident prevention and safety related topics; become a certified trainer in training topics as required.
- Provide technical support in the conduct of periodic safety inspections of District facilities and equipment to ensure safe employee work environment.
- Represent the District on committees, outside organizations and subcommittees as necessary; coordinate regulatory compliance activities with other divisions and departments and outside agencies.
- Develop and distribute various safety-related communication including newsletters, posters, and flyers.
- Build and maintain positive working relationships with co-workers, other District employees, outside agencies and the public using principles of good customer service.
- Perform related duties as assigned.

TYPICAL QUALIFICATIONS:

Any combination of experience and education that would provide the required knowledge and abilities is qualifying. A typical way to obtain the required knowledge and abilities would be:

Safety Analyst I

Knowledge of:

- Equipment, tools and materials used in industrial safety programs.
- Basic industrial safety program elements.
- Technical report preparation.
- Principles and practices of safety management.
- Recordkeeping and management practices.
- Modern office equipment including the use of applicable computer applications.
- Principles and practices of effective customer service.

Ability to:

- Learn to implement a comprehensive industrial safety program.
- On a continuous basis, know and understand all aspects of the job; intermittently analyze work papers, reports, and special projects; identify and interpret technical and numerical information; observe and problem solve operational and technical policy and procedures.
- Learn to interpret pertinent local, state and federal laws, rules and regulations related to industrial safety.
- Compile and extract technical information in a meaningful format.
- Operate and use modern office equipment including a computer and applicable software.
- Establish and maintain effective working relationships with those contacted in the course of work.
- Communicate clearly and concisely, both orally and in writing.

Education: Equivalent to a Bachelor's degree from an accredited college with major course work in Industrial Hygiene, Safety Engineering, Occupational Health, or a related field.

Experience: One year of technical or professional industrial safety program experience.

Special Requirements: Must have a valid California Class C driver license. Must possess or have the ability to obtain the following certifications within twelve months of employment: Standard First Aid/CPR/AED Instructor's Certification; 40-Hour Hazardous Waste Operations and Emergency Response (Hazwoper) Certification; Train the Trainer Hazwoper Certification; Defensive Driving Instructor Certification.

Safety Analyst II

In addition to the qualifications for the Safety Analyst I:

Knowledge of:

- Federal, state and local laws, rules, and regulations regarding occupational health and safety.
- Principles and practices of industrial safety program compliance and implementation.

Ability to:

- Independently implement and maintain a comprehensive industrial safety program.
- Interpret and apply pertinent local, state and federal laws, rules, and regulations related to industrial safety.
- Identify and develop corrective action as it relates to safety hazards.
- Develop and administer training classes.

Education: Equivalent to a Bachelor's degree from an accredited college with major course work in Industrial Hygiene, Safety Engineering, Occupational Health, or a related field.

Experience: Three years of increasing responsible experience similar to Safety Analyst I with the District. Experience in an irrigation or electric utility is desirable.

Special Requirements: Must have a valid California Class C driver license. Must possess or have the ability to obtain the following certifications within twelve months of employment: Standard First Aid/CPR/AED Instructor's Certification; 40-Hour Hazardous Waste Operations and Emergency Response (Hazwoper) Certification; Train the Trainer Hazwoper Certification; Defensive Driving Instructor Certification.

SUPPLEMENTAL INFORMATION:

Qualified applicants must submit a completed District application. A resume describing experience and qualifications for the position is recommended. **APPLY IMMEDIATELY. The position is open until filled. Screening of applications will begin on or after, Friday, January 27, 2017. Applications received after this date are not guaranteed consideration.**

Applications will be reviewed on a comparative basis and only those most qualified will be invited to continue in the selection process which will consist of an overall assessment of the individual's skills through (1) written exam; (2) oral interview; and (3) contacting of references to include current and former supervisors. The applicant must perform successfully in each phase of the testing in order to continue in the selection process.

THE SUCCESSFUL APPLICANT WILL BE REQUIRED TO PROVIDE VERIFICATION OF HIGH SCHOOL DIPLOMA OR GED AND APPLICABLE HIGHER EDUCATION DEGREE AND OFFICIAL EDUCATION TRANSCRIPTS, PASS A MEDICAL EXAM INCLUDING A DRUG AND ALCOHOL SCREEN, AND A COMPLETE BACKGROUND CHECK PRIOR TO BEGINNING WORK.

Applicants requiring necessary accommodations to the application process may contact Human Resources at (209) 526-7341. California Relay Service is available at (800) 735-3933 voice and (800) 735-2929 TDD. The Modesto Irrigation District is an Equal Opportunity Employer. All qualified applicants are encouraged to apply.

INFORMATION CONTAINED IN THIS ANNOUNCEMENT MAY BE SUBJECT TO CHANGE WITHOUT NOTICE

APPLICATIONS MAY BE FILED ONLINE AT:
<http://www.mid.org>

Position #20-2016-06
SAFETY ANALYST I/II
DF

1231 Eleventh Street
Modesto, CA 95354
(209)526-7434

humanresources@mid.org

Safety Analyst I/II Supplemental Questionnaire

* 1. Do you have a Bachelor's degree or higher?

Yes

No

* 2. How many years experience do you have working with occupational safety programs?

Less than 1 Year

1-3 Years Experience

4 or More Years of Experience

* 3. Describe your technical experience working with occupational safety programs. Include your related roles and responsibilities, duration of employment, and where your experience was acquired.

* 4. Describe your experience developing and delivering presentations to small groups, including the types of presentations given.

* Required Question