SAN DIEGO COUNTY WATER AUTHORITY
invites applications for the position of:

Senior Water Resources Specialist

An Equal Opportunity Employer

SALARY:

Hourly	Monthly	Annually
$46.30 - $62.26	$8,024.64 - $10,792.08	$96,295.68 - $129,504.96

OPENING DATE: 11/16/16

CLOSING DATE: First Application Review on 11/30/16

THE ORGANIZATION:

Join one of the San Diego region's most reputable and progressive public agencies!

The San Diego County Water Authority is an independent public agency that serves as San Diego County's regional water wholesaler. The mission of the San Diego County Water Authority is to provide a safe and secure water supply to its 24 member agencies serving the region's $222 billion economy and its 3.3 million residents.

With an acute awareness of San Diego's dependence on imported water sources, the Water Authority is executing a long term strategy to diversify the region's supply sources, make major investments in the region's water delivery and storage system, and improve water use efficiency. Through dynamic leadership, thoughtful planning, and prudent fiscal policies, the Water Authority is cost effectively managing the region's water portfolio, while continuing to diversify supplies to enhance future reliability.

The Water Resources Department is responsible for water supply planning and long-term facility planning. The department also administers the Water Shortage and Drought Response Program; provides member agency assistance in local supply development; engages in regulatory advocacy and regulation development; manages Water Authority involvement in the Integrated Regional Water Management Plan and grants administration; and ensures environmental regulatory compliance of Water Authority programs and projects.

THE POSITION:

Senior Water Resources Specialist is the advanced journey-level class in the professional Water Resources series responsible for performing more difficult and complex projects with a greater degree of independence and serving as project manager on multiple assigned projects.

The candidate selected for this position will perform a variety of technical water resources planning, research, and analysis related to water demand, water supply, and other water resource management issues, including climate change. Incumbent may serve as project manager or lead for technical studies related to water supply and/or the management of regional water resources; conduct statistical, financial and economic analysis; develop short-term and long-range demand forecasts; prepare technical water resources and planning reports and correspondence; act as lead staff or assist in development of the Water Authority's planning documents (such as, Urban Water Management Plan and Water Shortage and Drought Response Plan); evaluate, select, review and monitor progress of professional contractors; represent the Water Authority interests at local, regional and statewide forums; prepare and deliver oral presentations; and perform other duties as assigned.

The ideal candidate will have knowledge of theories, practices, and trends in the field of water

resources planning, analysis, development, and management. In addition, the successful candidate will have the ability to prepare technical and policy-oriented reports, correspondence and action plans; perform water supply project cost and benefit analyses; evaluate Metropolitan Water District's existing and proposed policies and programs related to water supply planning; oversee the maintenance and development of computerized databases and utilize computerized models related to water resources planning.

For further details regarding the duties and responsibilities, and qualification guidelines for this class specification, please click on the following link: Senior Water Resources Specialist

This position has been approved for hire at Step 1 of the salary range. Depending on qualifications, starting salary may be negotiable. Step increases may occur at 6 months, 1 year, and annually thereafter.

QUALIFICATION GUIDELINES:

Graduation from a four-year college or university with major course-work in environmental or civil engineering, urban or regional planning, economics, public administration, natural resources management, or a closely related field; and six years of progressively responsible professional water resources planning experience.

LICENSES / CERTIFICATES / SPECIAL REQUIREMENTS:

Some positions may require a valid California driver's license and the ability to maintain insurability under the Authority's Vehicle Insurance Policy.

APPLICATION PROCEDURE:

To be considered for this position, please submit an employment application and supplemental questionnaire. ***The first application review will be on Wednesday, November 30, 2016 so please apply by this date for early consideration.*** Resumes will not be accepted in lieu of a completed application and supplemental questionnaire.

All applications and supplemental questionnaires will be evaluated in relation to the criteria outlined in this job announcement. The selection process may consist of an appraisal interview, writing exercise, and/or other appropriate screening devices.

Please consider applying early if you are new to the GovernmentJobs.Com application system to ensure timely and successful navigation. If you have questions regarding the position, please contact Tamaryn Boston at (858) 522-6667. For technical assistance with the application system, please contact GovernmentJobs.Com Toll-Free Applicant Support at (855) 524-5627.

Senior Water Resources Specialist Supplemental Questionnaire

* 1. Each applicant must complete this supplemental questionnaire as part of the application screening and selection process. The information you provide will be reviewed and used to determine your eligibility to move forward in the selection process. Incomplete responses, false statements, omissions, or partial information may result in disqualification from the selection process. Do you agree to answer each supplemental question truthfully and that your responses can be verified from information included within the application?

❑ Yes ❑ No

* 2. I have graduated from a four-year college or university with major course work in the following:

❑ Natural Sciences
❑ Physical Sciences
❑ Environmental Engineering
❑ Civil Engineering
❑ Economics
❑ Natural Resources Management
❑ Urban or Regional Planning
❑ Public Administration
❑ Other / Closely Related Field
❑ Do Not Possess 4-Year Degree

* 3. Please indicate your years of increasingly responsible water resources planning experience.

❑ No experience
❑ Less than three years
❑ 3 - 6 years
❑ 6 - 10 years
❑ Over 10 years

* 4. Do you possess a valid driver's license (equivalent to California Class A, B, or C)?

❑ Yes ❑ No

* 5. Briefly describe your experience writing position and policy papers on behalf of a public organization, corporation, or elected official. If you have no experience in this area, please type "N/A."

* 6. Please summarize your experience performing technical data analysis using computer models, spreadsheets and databases. If you have no experience in this area, please type "N/A."

* 7. What is your level of experience managing projects with contractors?

❑ No experience
❑ Basic (Monitor monthly progress and review invoices)
❑ Moderate (Task-level work product analysis and project budget evaluation)
❑ Advanced (Involved in all aspects of project from contract negotiation to approval of final project deliverable)

* 8. Please summarize your experience preparing PowerPoint presentations and making presentations to the public, elected officials, or government entities. If you have no experience in this area, please type "N/A."

* 9. What is your level of proficiency using Microsoft Excel?

❑ No Experience
❑ Basic (edit, sort, format, relocate, simple formulas)
❑ Intermediate (sorting, adding header, creating charts, unhide rows, creating/moving worksheets)
❑ Advanced (pivot tables, advanced formulas, v-lookup, sumifs)

* 10. In order to be considered for this position, you must include your salary history on your employment application. Applications that do not include salary information will be considered incomplete. I understand that my salary information is required on my application.

❑ Yes ❑ No

* 11. **APPLICANT'S ACKNOWLEDGMENT - NOTIFICATION VIA ELECTRONIC MAIL (E-MAIL)** The San Diego County Water Authority Human Resources Division uses electronic mail (e-mail) to notify our applicants of important information relating to the status and processing of your application. We do so as part of our ongoing efforts to increase operational efficiency, promote the conservation of green resources, and minimize delays and costs. Therefore, as an applicant, you are hereby advised of the following: 1. Ensure that the e-mail address and contact information you provide is current, secure, and readily accessible to you. Do not share e-mail addresses. Spam or other filters should be adjusted to accept our e-mails. **We will not be responsible in any way if you do not receive our e-mails** , i.e., for the non-delivery of e-mail or if you fail to check your e-mail inbox on a timely basis, etc. 2. Read any notices that we send carefully and in a timely manner. Follow further instructions, if any. We recommend that you print and keep a hard copy of our notices for your records. **I acknowledge that I have read, understand, and agree to the above.**

❑ Yes ❑ No

* Required Question